

**On Site Sewage Facility Information Sheet  
TCEQ**

**Owner To Fill In:**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Site Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Current Mail Add.: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Ph#: \_\_\_\_\_ Work Ph#: \_\_\_\_\_

Cell Ph#: \_\_\_\_\_ Fax Ph#: \_\_\_\_\_

Payment Option: Personal Check: \_\_\_\_\_ Cash: \_\_\_\_\_ Lender: \_\_\_\_\_  
Visa or MasterCard (add 4% to bid price): \_\_\_\_\_

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**To be filled out by person meeting owner.**

Harness: Flex: \_\_\_\_\_ Post: \_\_\_\_\_ What length: \_\_\_\_\_

4" pipe needed: \_\_\_\_\_ 1" or 1-1/4" pipe needed: \_\_\_\_\_

Sign in yard: \_\_\_\_\_ Map made: \_\_\_\_\_ Job flagged: Y / N

Lines to cross: telephone, gas, electrical, etc. \_\_\_\_\_

Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Customer instructions for completing septic system paperwork.**

Pg. 1 – T.C.E.Q County application - Fill out 1-7, sign and date.

Pg. 2 – T.C.E.Q County application – Leave Blank.

Pg. 3 – Norweco Contract - Customer signature & Date required

Pg. 4 – Affidavit - Sign and Print name of property owner.

**NOTE:** A copy of your property survey needs to be returned with papers, preferably a plot plan.

Pg. 5 – Installation Contract - Read notes, Sign and Date.

**NOTE:** Duplicate copy is for your records.

Please return all originals to our office. The brochure and system design are for you to keep.

If you have any questions or require additional information please feel free to call us anytime at 1-800-841-3447.

### **CUSTOMER CHECKLIST:**

- \_\_\_ 1. Survey of Property or Plot Plan
  - \_\_\_ 2. Tax Receipt or Deed for Legal Description and Proof of ownership
  - \_\_\_ 3. Well Log (if requested)
  - \_\_\_ 4. Correct 911 Address (Required for Floodplain)
  - \_\_\_ 5. Floodplain Signoff
- 

### **BELOW FOR OFFICE USE ONLY.**

Before the application is submitted to the D.R. the following is needed.

- \_\_\_ 1. Survey of property.
- \_\_\_ 2. Legal description is to be filled out on all paperwork.
- \_\_\_ 3. Affidavit to the public filed in the county clerk's office
- \_\_\_ 4. Well log.
- \_\_\_ 5. Maintenance contract.
- \_\_\_ 6. Check for permit.
- \_\_\_ 7. Site Evaluation.
- \_\_\_ 8. Engineered design
- \_\_\_ 9. Proposal Sheet
- \_\_\_ 10. Flood Plain Signoff.



Texas Commission on Environmental Quality
APPLICATION FOR ON-SITE SEWAGE FACILITY
NEW CONSTRUCTION

TCEQ USE ONLY
APPLICATION NO.
DATE
AMOUNT

TCEQ REGION NUMBER

COUNTY OF INSTALLATION

- 1. PROPERTY OWNER'S NAME: (Last) (First) (Middle)
2. CURRENT MAILING ADDRESS:
3. DAYTIME TELEPHONE NO.: ( )
4. 911 SITE ADDRESS:
5. LEGAL DESCRIPTION: Sec. Block Lot Plat Date
SUBDIVISION:
OTHER THAN SUBDIVISION: Acreage: Survey Name:
Abstract Name/No.:
6. PHYSICAL LOCATION/ DIRECTIONS TO SITE:
7. SOURCE OF WATER: Private Well Public Water Supply (Name of Supplier)
8. SINGLE FAMILY RESIDENCE: No. of Bedrooms Living Area (ft^2)
9. COMMERCIAL/INSTITUTIONAL (including multi-family residences) TYPE:
NO. OF EMPLOYEES/OCCUPANTS/UNITS: DAYS OCCUPIED PER WEEK:
10. SITE EVALUATOR: LICENSE NO.
PHONE NO.:
11. DESIGNER: LICENSE NO. (PE or RS)
PHONE NO.:
12. INSTALLER: LICENSE NO.
PHONE NO.:

I certify that the above statements are true and correct to the best of my knowledge. Authorization is hereby given to the Texas Commission on Environmental Quality to enter upon the above described property for the purpose of soil/site evaluation and investigation of an on-site sewage facility.

If you have questions on how to fill out this form or about the on-site sewage facility program, please contact us at your local regional office or at 512/239-0914. Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512/239-3282.

(SIGNATURE OF OWNER)

(DATE)

Texas Commission on Environmental Quality

ON-SITE SEWAGE FACILITY
TECHNICAL INFORMATION FOR PERMIT

APPLICATION # \_\_\_\_\_

DO NOT BEGIN CONSTRUCTION PRIOR TO APPLICATION APPROVAL.
UNAUTHORIZED CONSTRUCTION CAN RESULT IN CIVIL AND/OR ADMINISTRATIVE PENALTIES.

OWNER'S NAME: \_\_\_\_\_ COUNTY: \_\_\_\_\_

Professional design required?: [ ] Yes [ ] No If yes, professional design attached: [ ] Yes [ ] No

I. SEWER (House drain):

TYPE AND SIZE OF PIPE: \_\_\_\_\_ SLOPE OF SEWER PIPE TO TANK: \_\_\_\_\_

II. DAILY WASTEWATER USAGE RATE: Q= \_\_\_\_\_ (gallons/day)

WATER SAVING DEVICES: [ ] Yes [ ] No

III. TREATMENT UNIT: [ ] Septic Tank [ ] Aerobic Unit

- A. TANK DIMENSIONS: \_\_\_\_\_ LIQUID DEPTH (BOTTOM OF TANK TO OUTLET): \_\_\_\_\_
SIZE REQUIRED: \_\_\_\_\_ SIZE PROPOSED: \_\_\_\_\_
MANUFACTURER: \_\_\_\_\_ MATERIAL/MODEL #: \_\_\_\_\_
PRETREATMENT TANK: [ ] Yes [ ] No SIZE: \_\_\_\_\_ (gal) [ ] No [ ] NA

B. OTHER: \_\_\_\_\_
(Please attach description)

IV. DISPOSAL SYSTEM: TYPE: \_\_\_\_\_

- AREA REQUIRED: \_\_\_\_\_ AREA PROPOSED: \_\_\_\_\_

V. ADDITIONAL INFORMATION:

NOTE - THIS INFORMATION MUST BE ATTACHED FOR REVIEW TO BE COMPLETED.

- A. SOIL/SITE EVALUATION
B. PLANNING MATERIALS

The attached checklist details those items that must be addressed under each of these categories.

DESIGNER'S SIGNATURE LICENSE NO. DATE



THE COUNTY OF TCEQ  
STATE OF TEXAS

**AFFIDAVIT TO THE PUBLIC  
CERTIFICATION OF OSSF REQUIRING MAINTENANCE**

According to Texas Commission on Environmental Quality Rules for On-Site Sewage Facilities, this document is filed in the Deed Records of TCEQ County, Texas.

I

The Texas Health and Safety Code, Chapter 366 authorizes the Texas Commission on Environmental Quality (commission) to regulate on-site sewage facilities (OSSFs). Additionally, the Texas Water Code (TWC), §5.012 and §5.013, gives the commission primary responsibility for implementing the laws of the State of Texas relating to water and adopting rules necessary to carry out its powers and duties under the TWC. The commission, under the authority of the TWC and Texas Health and Safety Code, requires owner's to provide notice to the public that certain types of OSSFs are located on specific pieces of property. To achieve this notice, the commission requires a recorded affidavit. Additionally, the owner must provide proof of the recording to the OSSF permitting authority. This recorded affidavit is not a representation or warranty by the commission of the suitability of this OSSF, nor does it constitute any guarantee by the commission that the appropriate OSSF was installed.

II

An OSSF requiring a continuous service policy, according to 30 Texas Administrative Code §285.91(12) will be installed on the property(ies) described and that this recorded affidavit affirms that the property(ies) will not be sold separately, subdivided, or re-platted without prior approval from the TCEQ County Environmental Health Department.

1) Legal Description: \_\_\_\_\_

2) Legal Description: \_\_\_\_\_

\_\_\_\_\_ Check here if additional properties are involved. Provide additional legal descriptions on a separate sheet labeled "Attachment A".

Physical address(es): \_\_\_\_\_

The property is owned by:

Owner: \_\_\_\_\_

The OSSF shall be covered by a continuous service policy. All service on this OSSF must be performed by an approved maintenance provider, and a signed continuous service policy must be submitted to TCEQ County within 30 days after the property has been transferred.

Upon any sale or transfer of the above-described property, the permit for the OSSF shall be transferred to the buyer or new owner. A copy of the planning materials for the OSSF can be obtained from TCEQ County.

WITNESS BY HAND(S) ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Owner(s) signature(s))

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**Hurt's Wastewater Management, Ltd.**  
P.O. Box 662 – Ganado, TX 77962  
(800) 841-3447- Fax (361) 771-3452

**Installation Contract**

**Installation Prices: Include appropriate trash and pump tank sizes.**

600 gpd Norweco Aerobic Unit w/ 890 gal. pump tank  600 gpd w/ drip irrigation   
750 / 1000 / 1250 / 1500 gpd Norweco Aerobic Unit

Site evaluation / Design / Permit: Total \_\_\_\_\_ John Hurt \_\_\_\_\_  
(Good for 60 days)

- Note: **This is a dry bid only.** In the event the job site is not accessible due to the weather conditions, there will be an additional charge to mud the system in. Either use of track hoe to dig and set tanks or use of mats to drive truck in. Additional amount charged subject to severity of location.
- Note: The above prices are based on the home having one stub out and the tanks being located within 20' of the stub out. If there is more than one stub out, there will be an additional charge \$50.00 per stub out plus \$5.00 per foot to connect the pipe. In the event of multiple stub outs and the stub out being positioned such as to require the installation of a lift station, there will be additional charges.
- Note: An additional charge of \$250.00 for Risers will be added if stub outs are more than 24"
- Note: **Owners electrician is responsible for bringing 30amp 110 circuit (for 600 gpd only) within 5' of stub out.** Hurt's will provide 15' of electrical, however extra wire and conduit will cost \$6.00 per foot.
- Note: **Excess dirt will be left stockpiled on job site.**  
**(Hurt's not responsible for damaging any unmarked underground lines)**
- Note: **Homeowner or Builder** is responsible for water supply to fill tanks, as well as the removal and/or replacement of fences or structures.
- Note: **Hurt's is not responsible for back filling around tanks after dirt settles.** One load of sand provided by Hurt's to be used for 4" pad under tanks and filling around 4" pipe from house.
- **Payment in full required day of installation. Contract is with Hurt's and homeowner. If payment is coming from the builder the homeowner is responsible for making sure Hurt's receives that payment.**  
Visa / MasterCard / accepted at Hurt's office only. If used there will be an additional charge.

Customer Signature: \_\_\_\_\_ Date Required: \_\_\_\_\_

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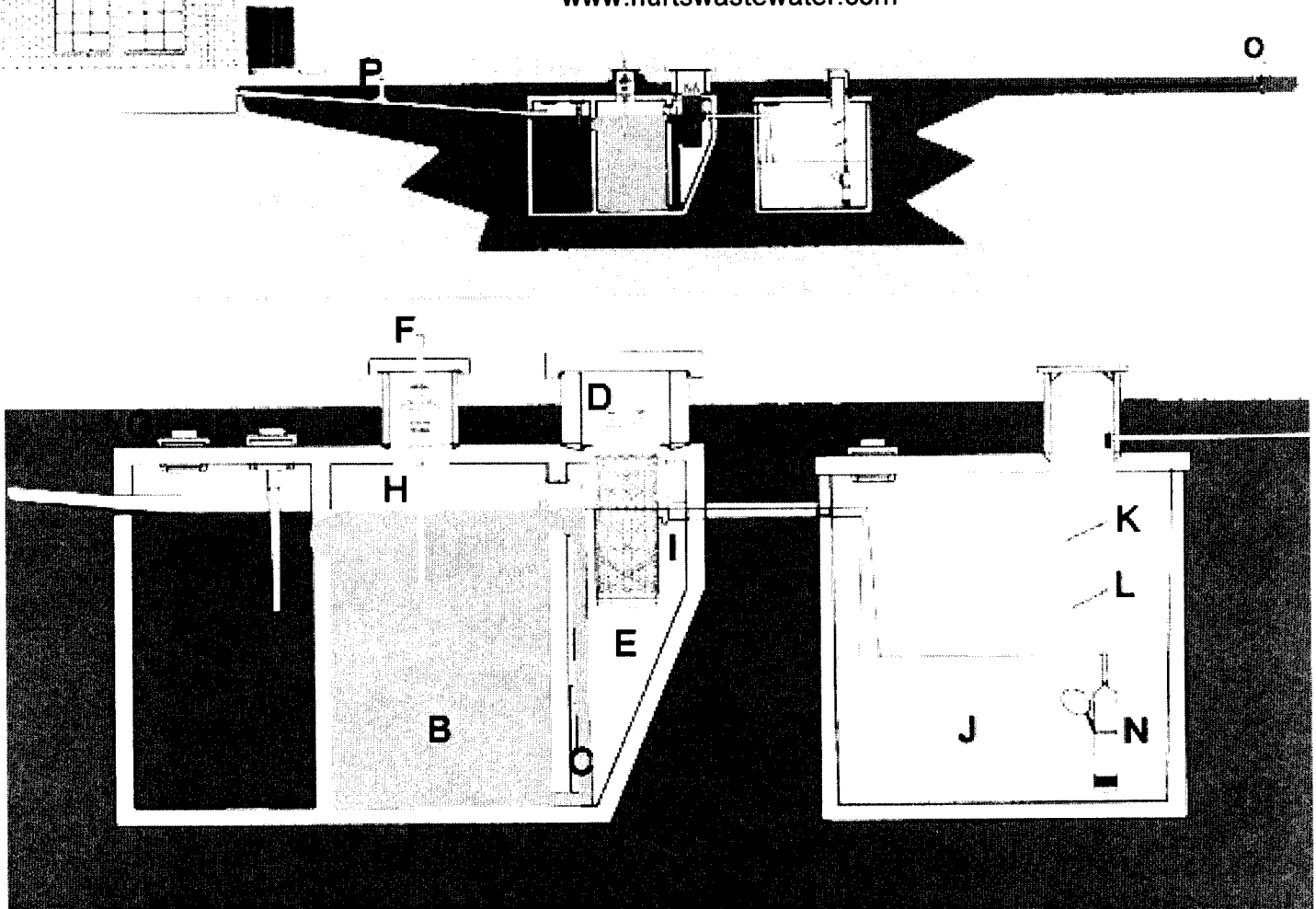
# HURT'S WASTEWATER MANAGEMENT, LTD.

John P. Hurt – Norweco Certified Technician No. 5208134

P.O. Box 662 – Ganado, TX 77962

Bus: (800) 841-3447 - Fax: (361) 771-3452

www.hurtswastewater.com



**A – Pretreatment Chamber**

**B – Extended Aeration Chamber**

**C – Sludge Return**

**D – Chlorination System**

**E – Clarification Chamber**

**F – Fresh Air Vent**

**G – Inspection Cover**

**H – Aerator**

**I – Filter Assembly**

**J – Pump Chamber**

**K – Alarm Float**

**L – Override Float**

**M – On/Off Float**

**N - Pump**

**O - Sprinkler**

**P – Clean Out**

**NOTE:** Total System Capacity – 1,300 Gallons  
Total Capacity – 889 Gallons

**RATED CAPACITY:** 600 Gallons Per Day